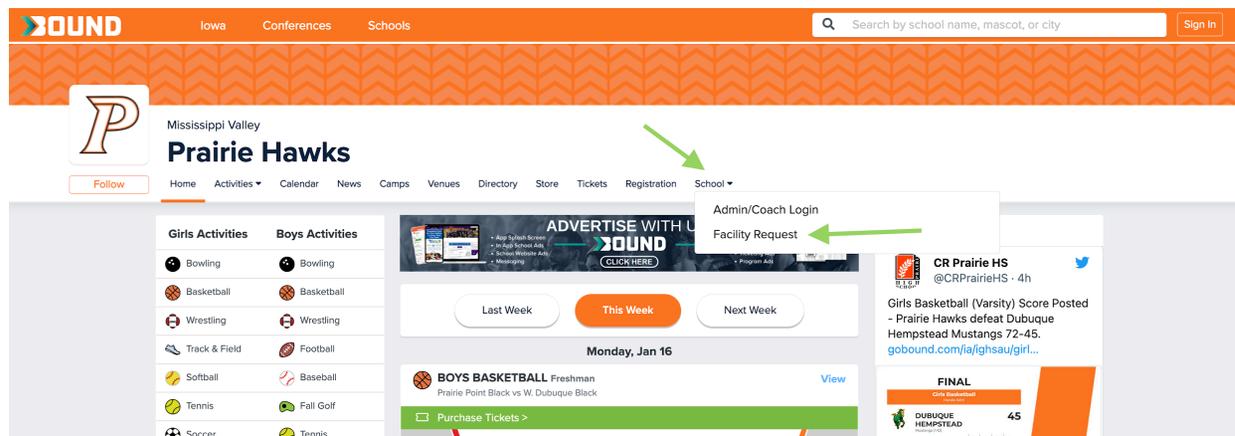


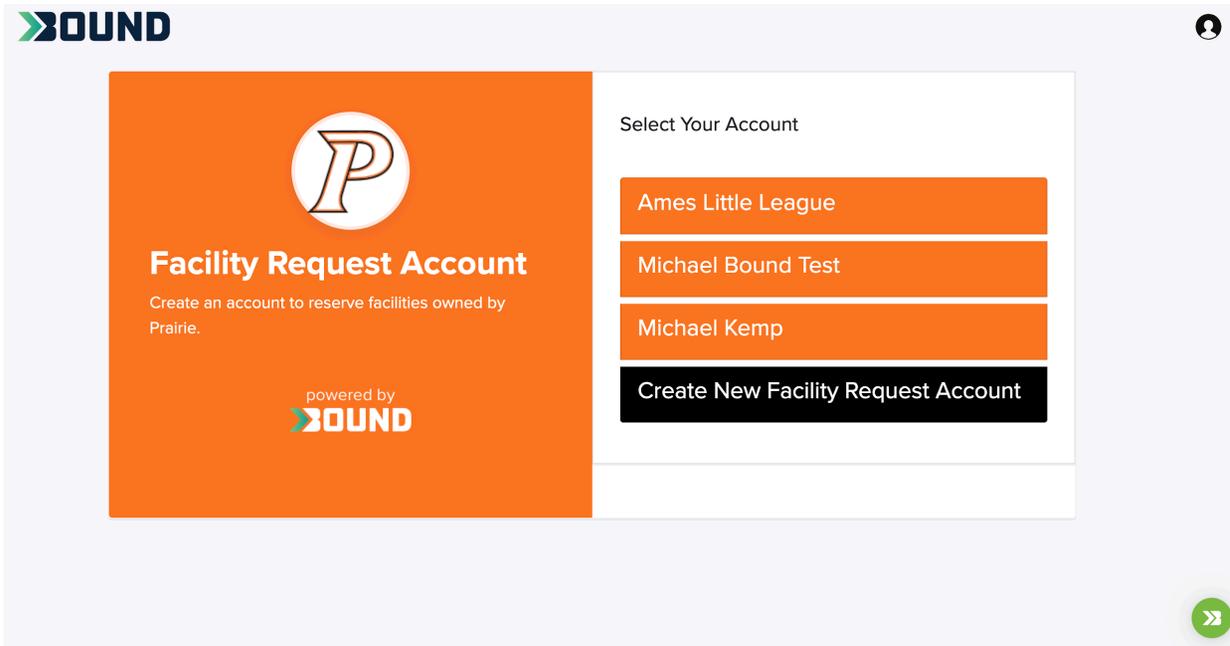
Applying For Facility Request Access

How to apply for facility request access at a school.

First, in order to submit a facility request application, you need to be approved to do so by the school. Go to the school's public page, [Bound: Ashland-Greenwood](#) .



If you're not logged into Bound, you'll be asked to login or create a Bound account. Once logged in, select an existing Facility Request account to apply with, or create a new one by clicking "Create New Facility Request Account".



If creating a new Facility Request account, enter the Account Name (can be a person's name or entity name), Email, Address, Phone, and Description (if applicable).

BOUND

Bound Facility Reserver Account Application

Facility Reserver Application

Account Name*

Iowa Soccer Club

Name of your organization, or yourself if not reserving facilities as part of an organization.

Email*

The email you want facility reservation communications to be sent to.

Address*

City* State* Zipcode*

Select

Phone*

Description

Submit Application

If you're applying with an existing Facility Request account, select the account you want to use. In that Facility Request account, click the Applications page, and then click "New Application. Type the name of the school, select it, and then click Submit. Once submitted, the application will show as pending on the Applications page.

Reserver

Current 2022-23

Applications

Applications

Dashboard

Applications

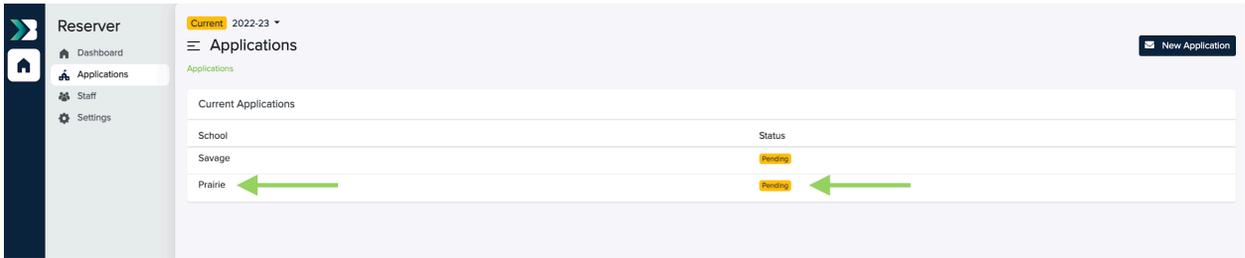
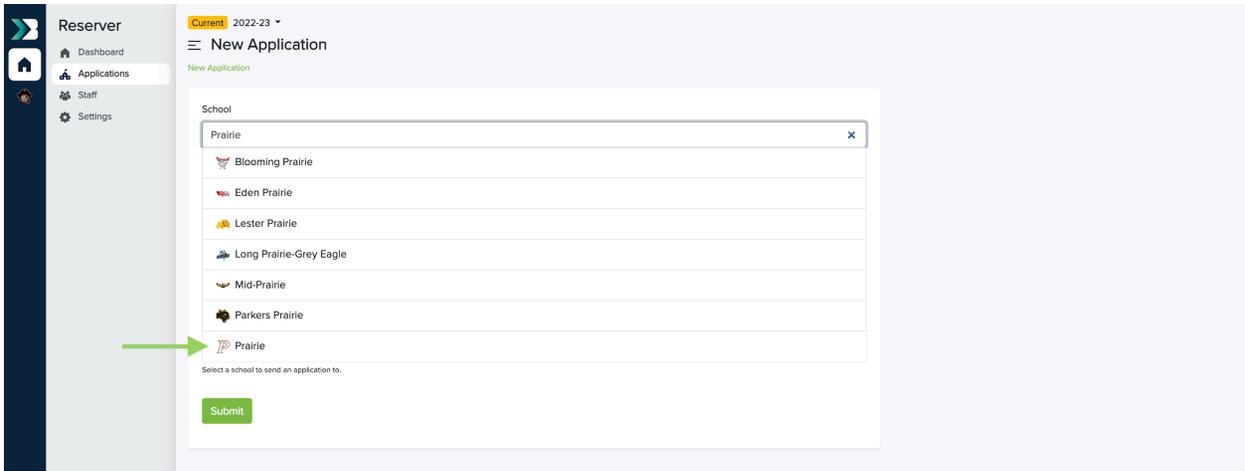
Staff

Settings

New Application

Current Applications

School	Status
Savage	Pending



Once your Facility Request application is approved, you'll see the school logo listed on the left side of your account.

